

**MINUTES OF THE SPECIAL JOINT MEETING OF THE
COMMON COUNCIL AND UTILITY SERVICE BOARD OF THE
CITY OF JASPER, INDIANA
SEPTEMBER 10, 2012**

A joint special meeting of the Common Council and Utility Service Board of the City of Jasper, Indiana, was held on Monday, September 10, 2012, in the Council Chambers of City Hall located at 610 Main Street, Jasper, Indiana.

Call to Order. Presiding Officer Mayor Terry Seitz called the joint Common Council and Utility Service Board meeting to order at 1:30 p.m.

COMMON COUNCIL ROLL CALL:

Clerk-Treasurer Juanita S. Boehm called the roll

Mayor Terry Seitz	Present
Council members:	
Gregory Schnarr	Present
David Prechtel	Absent
Thomas Schmidt	Absent
Earl Schmitt	Present
Kevin Manley	Present
Randall Buchta	Absent
Raymond Howard	Present
City Attorney Renee Kabrick	Present
Clerk-Treasurer Juanita S. Boehm	Present

Clerk-Treasurer Boehm announced that in order to have a quorum for the meeting, a majority of the council members must be in attendance. Four of the seven council members were in attendance which is a majority; therefore, there was a quorum for the meeting.

UTILITY SERVICE BOARD ROLL CALL:

Secretary Mike Harder called the roll

Wayne Schuetter – Chairman	Present
Rick Stradtner – Vice Chairman	Present
Mike Harder – Secretary	Present
Doug Schulte – Water Commissioner	Present
Alex Emmons – Wastewater Commissioner	Present
Greg A. Krodel – Gas Commissioner	Present
Ken Sendelweck – Electric Commissioner	Absent

ALSO PRESENT:

Michael Oeding - Gas and Water Manager
Windell Toby – Electric Generation Manager
Bud Hauersperger – General Manager of Utilities
Ashley Kiefer – Office Manager
Renee Kabrick – City Attorney

Pledge. Mayor Seitz then invited those in attendance to join him in reciting the Pledge of Allegiance.

Moment of silence. There was a moment of silence for Lance Cpl Alec Terwiske who recently died in Afghanistan.

Purpose. Mayor Seitz said the purpose of the meeting was to approve applying for an EDA grant for the 3rd Avenue Water Improvement project and to consider resolutions committing local funds.

Mayor Seitz then turned the meeting over to Utility Service Board Chairman Wayne Schuetter. Schuetter then asked Lisa Gehlhausen, Executive Director for Indiana 15 Regional Planning Commission, to explain what action the Boards need to take.

Gehlhausen said each Board will entertain a resolution to commit the local matching funds for this 50%/50% grant application to the Economic Development Administration [EDA]. The amount of the grant the City is seeking is \$798,000. The match consists of \$629,868 from Water Department funds and \$168,132 from EDIT funds. The application is due before 5:00 p.m. on September 14, 2012.

Mayor Seitz, along with Utility Service Board Chairman Wayne Schuetter, thanked Indiana 15 Regional Planning Commission for their efforts towards being able to submit this grant application on time. They also thanked the 3rd Avenue businesses for their commitment of support towards this project. Gehlhausen said those that showed commitment of support through jobs or private investments were VUJC, Progressive Investments, Raymond James Financial Services, Green Thumb Landscaping, SVB&T, Dubois Equipment, and Messmer Mechanical. Those that submitted a letter of support were Holiday Foods and WBDC Broadcasting.

Utility Service Board Chairman Wayne Schuetter then asked for a motion to pass and adopt Resolution No. USB 2012-15, RESOLUTION OF THE UTILITY SERVICE BOARD OF THE CITY OF JASPER, INDIANA REGARDING A COMMITMENT OF UTILITY FUNDS TO THE THIRD AVENUE WATER PROJECT.

Thereafter a motion was made by Doug Schulte and seconded by Greg Krodel to pass and adopt Resolution No. USB 2012-15. Motion carried 6-0.

Mayor Seitz said the Council needs to consider Resolution No. 2012-9 A RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF JASPER, INDIANA, AUTHORIZING THE SUBMITAL OF AN APPLICATION TO THE ECONOMIC DEVELOPMENT ADMINISTRATION, LOCAL MATCH COMMITMENT AND ADDRESSING RELATED MATTERS.

This resolution authorizes the submittal of a grant application to EDA for the 3rd Avenue water improvement project and to commit local funds.

A **motion** was made by Council member Raymond Howard and seconded by Council member Earl Schmitt to consider the resolution for one reading only. Motion carried 4-0. Thereafter, a **motion** was made by Council member Gregory Schnarr and seconded by Council member Kevin Manley to have the resolution read by title only. Motion carried 4-0. City Attorney Renee Kabrick so read the resolution. Thereafter, a **motion** was made by Council member Gregory Schnarr and seconded by Council member Earl Schmitt to pass and adopt Resolution No. 2012-9. Motion carried 4-0.

Council member Raymond Howard asked Gehlhausen when the City would know whether or not it received the grant. Gehlhausen said the City should receive some kind of response in about a month.

Adjournment by Council. There being no further business to come before the Council, a motion was made by Council member Raymond Howard and seconded by Council member Earl Schmitt to adjourn the meeting. The motion carried 4-0 and the council's portion of the meeting adjourned at 1:40 p.m.

Request for Proposals for Heidorn Property Lease. Chairman Wayne Schuetter stated that the Utility Service Board needed to continue the meeting to take action to approve the RFP (Request for Proposal) for the Heidorn property lease.

Thereafter, a motion was made by Rick Stradtner and seconded by Alex Emmons to approve the RFP for the Heidorn property lease and to give Bud Hauersperger permission to send out the RFP. Motion carried 6-0.

North Water Tower Project. Mike Oeding, Gas and Water Manager, updated the Utility Service Board on the North Water Tower project. The project started last Friday, September 7th. The tank was drained. The Water Department used as much water as possible from the tank, before the rest had to be drained on the ground. They are in the process of welding now and the sandblasting will start soon. Substantial completion date for this project is November 21, 2012, and final completion date is December 21, 2012.

Change Order on 3rd Avenue Water Improvement Project. Bud Hauersperger, General Manager, presented a change order request for engineering fees on behalf of Midwestern Engineers for the 3rd Avenue project. Derick Wiggins with Midwestern Engineers explained the change order to the Board. Midwestern did not anticipate the preliminary engineering needed for the EDA grant application in the original contract. Therefore, \$8,000 of the change order covers the preliminary engineering. Additional paving and administration was also added to the project, due to EDA grant application, which added an additional \$21,000. Along with the additional paving, Midwestern anticipates additional inspection fees. The inspection fees will add another \$4,000 to the change order. The total change order from Midwestern Engineers will be an additional \$33,000. This change order will make the total engineering fees for the 3rd Avenue project \$116,000.

The \$8,000 preliminary engineering fees would not be reimbursed by EDA, but a prorated portion of 20% will be paid by City EDIT funds for the paving portion.

If the EDA grant is not awarded to the City, Midwestern Engineers will adjust the contract and remove the fees for the paving portion of the change order per Derick Wiggins.

Thereafter, a motion was made by Mike Harder and seconded by Rick Stradtner to approve Amendment No. 1 to the Agreement for Professional Engineering Services between the City of Jasper and Midwestern Engineers for the 3rd Avenue Water Improvement Project changing the engineering fees to a total of \$116,000, and to modify the agreement back to the original agreement amounts for engineering fees, plus the \$8,000 preliminary engineering fee, if the City does not get awarded the EDA grant. Motion carried 6-0.

Mandatory Water Conservation Measures. Mike Oeding informed the Board that the City is still asking for an additional 5 cfs from Patoka Lake, and that no restrictions have been lifted by the State mandate. Therefore, Oeding stated that the Water Emergency Declaration will remain the same for the time being.

Adjournment by Utility Service Board. There being no further business to come before the Utility Service Board, a motion was made by Alex Emmons and seconded by Rick Stradtner to adjourn the meeting. The motion carried 6-0 and the meeting was adjourned at 2:11p.m.

The minutes were hereby approved by the Common Council ____ with X without corrections or clarification this _____ day of _____, 2012.

Attest:

Mayor Terry Seitz
Presiding Officer

Juanita S. Boehm, Clerk-Treasurer

The minutes were hereby approved by the Utility Service Board _____ with X without corrections or clarification this _____ day of _____, 2012.

Attest:

Wayne Schuetter, Chairman

Mike Harder, Secretary